



## Stall Application Form

### Event:

1. .... Date .../.../....
2. .... Date .../.../....
3. .... Date .../.../....

### Stall Holder Information

Name: .....

Email: .....

Phone Number: .....

Type: .....

### Merchandise (please circle)

- Merchandise (1 table only) (\$250 inc. GST)
- Henna (Only Chair) (\$150 inc. GST)

Products/Items To Be Sold

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.....  
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## **Terms and Conditions**

Please note that by submitting an application for a stall site the applicant accepts the terms and conditions listed on this information sheet. All stallholders **MUST** comply with Local Council Health Regulations and other relevant regulations such as Workplace Health and Safety.

It is preferred that vehicles are parked off the field during the festival. The organizing committee reserves the right to accept or reject any application.

The event will go ahead unless you are notified by us during extreme weather conditions.

No refunds are possible after stall booking unless the event is canceled.

If the event has to be canceled 50% of the Stall booking fees will be refunded.

### **FOR FOOD STALL HOLDERS**

As a temporary food stall, all stalls must comply with the Food Handling Guideline for Temporary Food Events which can be accessed through the NSW Food Authority's website, <http://www.foodauthority.nsw.gov.au>. All stallholders **MUST** comply with The Local Council Health Regulations and other relevant regulations such as Workplace Health and Safety.

Food inspectors will be visiting the event, therefore, please stick to the safe hygiene practices, food temperature maintenance and overall cleanliness of your stall. Please Attach Your (For all food stalls)

1. Public Liability Insurance (10 million)
2. Food Safety Supervisor Certificate

You will not be allowed to set up the stall until you provide that.

Please bring 10-15 meters cable to get power from the distribution box (Applicable to the food stalls or to the stalls who have requested and paid for the power).

Please make sure all your electrical equipment is tagged and tested. If they are not, you are not allowed to use that equipment. Fines may apply.

We have a limited supply of power at the venue. Every food stall will be provided with 1 X 10 amps' power supply only. If you need power for Merchandise stalls, there will be an extra charge of \$30. Please mention this on your application.

**NO WATER BOTTLES AND SOFT DRINKS TO BE SOLD AT THE FOOD AND MERCHANDISE STALLS.** However, you can sell other drinks like Mango lassi, tea, coffee etc.

All cooking must be done inside the stall or behind the stall.

## **SELECTION CRITERIA**

Selection of Stalls is based on the information you provide to us. Factors we take into consideration when selecting Stalls includes:

Quality and attractiveness of your Stall Overall diversity and variety of Stalls for our patron's Visual representation, information and required paperwork supplied

with application

Please include a thorough and detailed description of your stall, products and previous Festival experience. All applications must include intended layout and additional information.

### **CLEANING / WASTE**

Each Stall Holder has to leave the stall area clean after the Event concludes. All rubbish must be taken back by the stall holder and need to bring their own bins. No rubbish is to be left at the Venue.

Food Stall Holders who use oil for cooking and frying need to bring their own containers to take the oil back with them.

### **IMPORTANT REQUIREMENTS**

When driving your vehicle on the field, you must drive no faster than 10 km/hr and have your hazard lights on at all times while your vehicle's engine is running.

### **Payments**

Once your stall application is confirmed, account details will be sent to you via email.

As soon as we receive your receipt, we will send you a confirmation email.

I .....of ..... agree to the above terms and conditions to book my stall at the above mentioned event.

.....

Signature

Please email the complete form to

[info@eventproductions.com.au](mailto:info@eventproductions.com.au)